

## GUIDANCE TO CANDIDATES PHAA ELECTION

To create the best possible process for the election of the vacant positions on the PHAA Board, the Board presents this guide to candidates with regard to the generation of information about individual candidacies. This information will then be provided to the membership of PHAA to assist in deciding their casting of votes.

All candidates are invited to address two key issues in their claim for the position they have nominated to occupy:

1. Their background qualifications and credentials that makes them suitable to fill the position
2. The candidate's views as to the future of the PHAA and their intentions to the way they would contribute to the Association and its future as relevant to the role they seek to occupy.

### Use of Photographs

The Board is of the view that the use of photographs of candidates in election literature is not appropriate as it may contribute to unconscious bias.

### PRESIDENT (N/A 2025)

Being the most senior role in the organisation, the Board suggests that candidates for President be invited to present up to two pages of information in support of their candidacy.

### ALL OTHER POSITIONS

The Board suggests that candidates for all positions other than President, be invited to present up to one page of information in support of their candidacy.

### Providing further detail

Any candidate for any position who chooses to do so, may provide links to further information about themselves for inclusion in the information sent to voting members. This may include CVs or other detailed information relevant to their candidacy.

### Timetable for Election 2025

The information outlined above should be provided by COB on Tuesday, 5 August 2025. We would then open voting Monday, 11 August 2025 via a circulation of email to all members on that day and voting will remain open for two weeks closing at COB Thursday, 4 September 2025 AEST. During that period there will be notification of the election and voting process in each edition of "The Pump" distributed during that period, as well as at least one and probably two more circulated emails to members encouraging them to participate in the election.

Voting will be conducted via the 'Election Buddy' on-line platform, with results officially announced on Tuesday 16 September 2025.



Terry Slevin  
CEO and Returning Officer, 16 July 2025